PAO(Sectt.)/HUA/Admin/Advice/2023-24/ 1239-40 **GOVERNMENT OF INDIA**

PAO(sectt), Ministry of Housing & Urban Affairs 507-C(Wing), Nirman Bhawan, New Delhi Telephone No: 23062664 Fax No: 23062664

To, The General Manager, Reserve Bank of India, Central Accounts Section, Additional Office Building, East High Court Road, NAGPUR - 440 001

Code No:	707
Advice No:	344
Advice Date:	13/09/2023

Sir,

Please debit our account with Rs.1,80,000/- (One Lakh Eighty Thousand Only.) by contra credit to the following accounts of the Governments with the amounts mentioned against each:

The Amount to be Settled: September,2023

Мо	nth and Year of A	ccounts: \$	September,2023		to be Settled: September,2023
SI.No.	Name of the State	State Code	Scheme Code		Sanction No. and Date
1	MEGHALAYA	117	1989-STATE AND UT GRANTS UNDER PMAY (URBAN)	1,80,000	N-11012/50/2019-HFA-V-UD/FTS- 9067548) dated 12/09/2023
			GRAND TOTAL:	1,80,000	

Signature of the authorized official

Varsha Shar P (Varsha Sharma) Sr. Accounts Officer

1. O/o the Accountant General (A&E), Meghalaya, Shillong-793001.

2. Sh.Sujeet Kumar, US, HFA-I, Nirman Bhawan, New Delhi.

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N-11012/50/2019-HFA-V-UD/FTS-9067548

Government of India
Ministry of Housing and Urban Affairs
HFA Mission Directorate
(HFA-I Division)

Nirman Bhawan, New Delhi Dated: 12th September, 2023

To

Pay and Accounts Officer (Sectt.), Ministry of Housing and Urban Affairs, Nirman Bhawan, New Delhi -110011

Subject: Release of ₹1,80,000/- as balance of 1st installment of Central assistance to the State Government of Meghalaya for 28 BLC projects [15 BLC(N) and 13 BLC(E)] approved by CSMC in its 43rd and 44th meetings under Pradhan Mantri Awas Yojana – Urban (PMAY-U) Mission for the financial year 2023-24-reg.

Sir.

The undersigned is directed to convey the sanction of the President of India to the release ₹1,80,000/- (Rupees One Lakh and Eighty Thousand only) to the State Government of Meghalaya as balance of 1st installment of Central assistance for 28 BLC projects [15 BLC(N) and 13 BLC(E)] approved by CSMC in its 43rd and 44th meetings for creation of Capital Assets under Pradhan Mantri Awas Yojana (Urban)-Housing for All (Urban) Mission (for beneficiaries under SC category) for the FY 2023-24 under SLS ML36 - PRADHAN MANTRI AWAS YOJNA - HOUSING FOR ALL (PMAY) - PROJECT. Details of the projects/release are as under:

(₹ in lakh)

CSMC No./ Date	No. of BLC Projects	No. of Beneficiaries attached in MIS as on 09.08.2023 (SC)	1 st instt. of Central assistance to be released under SC category
43 rd CSMC/25.02.2019	6 BLC(N)	0	0.00
	7 BLC(E)	1	0.60
44 th CSMC/28.06.2019	9 BLC(N)	2	1.20
CGIVIO/20.00.2019	6 BLC(E)	1	0.00
Total	28	4	1.80

CSMC-wise and Project-wise details are annexed.

2. Based on the decision and recommendations of CSMC under PMAY-U and compliances achieved by State Govt. in respect of aforesaid projects, the amount of central grant is being released subject to the following conditions:



- i. Necessary sanctions/ approvals/ compliances required under the statutory or other regulatory regime as applicable would be obtained by the authority (ies) concerned with the project (s).
- ii. The State Government and Implementing agencies shall put in place a monitoring system to ensure that the project (s) achieve scheduled milestone and envisaged outcomes including implementation of reforms and other conditionalities required under the scheme.
- iii. The State Govt./implementing agencies shall utilize the grant in accordance with the approved guidelines for the implementation of the Scheme of PMAY-U.
- iv. PMAY-U, being a Centrally Sponsored Scheme (CSS), the State Government should strictly follow the revised procedure of fund flow as per instructions issued by Department of Expenditure, Ministry of Finance, Government of India vide O.M. No. 1(13)PFMS/FCD/2020 dated 23rd March 2021. These instructions have been made effective from 1st July, 2021 which inter-alia provides that
 - a. The State Govt. will transfer the Central share as well as commensurate State share to the Single Nodal Account (SNA) within 30 days of receipt of Central share, failing which penal interest @ 7% per annum will be charged on the number of days of delay beyond 30 days in transfer of Central share to SNA account.
 - b. Central assistance along with state share are to be kept by the Nodal Agency in the Single Nodal Account (SNA) opened in a Scheduled Commercial Bank for the purpose and the same is mapped in PFMS. The Nodal agency will allocate drawing limits to implementing agencies (IAs) having zero balance subsidiary accounts duly mapped in PFMS and linked to SNA account for drawal of funds on real time basis from the Single Nodal Account.
 - c. The Nodal Agency shall ensure that the interest earned from the funds released, should be mandatorily remitted to respective consolidated funds on pro rata basis in terms of rule 230(8) of GFR 2017.
 - d. SNAs and IAs will mandatorily use the DBT/EAT module of PFMS or integrate their systems with the PFMS to ensure that information on PFMS is updated by each IA at least once every day.
 - e. SNA will keep all the funds received in the Single Nodal Account only and shall not divert the same to Fixed Deposits/Flexi-Account/Multi-Option Deposit Account/Corporate Liquid Term Deposit (CLTD) Account etc.
 - f. Further releases under the Scheme will be made only after transfer of entire Central assistance released till date along with corresponding State share in the SNA account and utilization of 75% of earlier releases along with corresponding State share.

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- v. State should ensure that data entry in PMAY (U) MIS portal is completed at the earliest. The Central assistance is being released on the basis beneficiary entered in PMAY (U)-MIS. Remaining part of 1st instalment/ subsequent instalment will be released based on valid beneficiaries entered in PMAY (U)-MIS.
- vi. The fund shall be utilized for the purpose and within the selected categorised beneficiaries, for which these are given. Otherwise, these will have to be refunded along with interest as per provisions under GFR-2017.
- vii. The State Government shall ensure the geo-tagging of all houses approved under BLC component of PMAY-U and subsequent release by the State Government to the beneficiaries should be made in 3-4 instalments depending on the progress/stage of construction of the house.
- viii. State Government shall ensure that the specifications of the houses conform to NBC/IS Standards and that requisite infrastructure will be provided by the State Government/ULB.
 - ix. State Government shall submit the Action Taken Report (ATR) on the observations/recommendations of Third Party Quality Monitoring Agency (TPQMA) for quality monitoring purpose before release of subsequent instalment.
 - x. State Government should ensure that there is no violation of Model Code of Conduct while releasing funds to implementing Agencies/ULBs/Beneficiaries.
- 3. Release of the Grant may kindly be made to the State Government immediately. The funds may thereafter be allocated to the implementing agencies as per revised procedure without any delay failing which the amounts would be recovered from the State Government with interest for the period of default.
- 4. The amount is debitable from the account of the Central Government in the books under the head 3601.06.789.17.02.35 (SC Component) Head of Account under Demand No. 60 of the Ministry of Housing and Urban Affairs for the year 2023-24 after duly re-appropriation from the respective Non-functional Head to the Functional Head for NE State:

Major Head:	3601	Grants-in-aid to State Governments						
Sub-Major Head	06	Centrally Sponsored Schemes						
Minor Head	789	Special Component Plan for Scheduled Castes						
Sub Head	17	Pradhan Mantri Awas Yojana -Urban						
Detailed Head	02	Assistance to NE State for PMAY						
Object Head	17.02.35	Grants for Creation of Capital Assets						

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- 5. The amount will be credited to the State Government's account in RBI as per procedure laid down by Ministry of Finance, Department of Expenditure vide O.M. No. F-II (45/76/Sc) dated 20.02.1977.
- 6. As per rule 236(1) of GFR, 2017, the relevant accounts of the Grantee institution(s)/ Organization(s) shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the Institution or Organization is called upon to do so.
- 7. This being the 1st installment of Central assistance, no UC is required/ due for above release.
- 8. This sanction issues with the concurrence of the Finance Division vide their **Note** #122 (E: 9067548) dated 23.08.2023.
- 9. This sanction has been registered at S.No. 232 in the Sanction Register of HFA Directorate (HFA.III Section) of the Ministry of HUA for the year 2023-24.

Yours faithfully,

(Sujeet Kumar) Under Secretary to the Government of India Tele No. 011-23063029

Copy to:-

- 1 The Commissioner and Secretary (Urban Affairs Department), State Government of Meghalaya, Additional Secretariat Building, Room No. 408, Shillong 793001
- 2) Accountant General (A&E), Meghalaya
- 3) Reserve Bank of India, CAS, Nagpur
- 4) CCA, MoHUA
- 5) Director, IFD, M/o HUA
- 6) Deputy Secretary (Budget), M/o HUA
- 7) Director (HFA-3), MoHUA
- 8) NITI Aayog, SP Divn./ DR Divn. New Delhi
- 9) PMU (MIS), HFA Directorate
- 10) Dy. Chief (MIS/DRMC), HFA Directorate for placing this sanction at appropriate place on the Website of the Ministry
- 11) Sanction folder.

(Sujeet Kumar)

Under Secretary to the Government of India

Annexure for release of 1st installment in 06 BLC(N) projects (out of 13 projects) of Meghalaya approved in 43rd CSMC held on 25.02.2019

State Name: Meghalaya, Financial Year: 2023-24, Attachment ID: EATTACHAL1720232502201900015, File No.: Meghalaya 43rd CSMC BLC(N), Budget Head: 3601.06.789.17.02.35 (SC), Annexure Attachment Date: 09/08/2023

		·	Central Assistance (Rs.		No. of Beneficiary as per DPR			ľ	MIS Entry as on 09.08.2023			Already Released 1st Installment (Rs. in lakhs)				Installment Details		To be released as 1st installment (Rs. ir lakhs)			
S.No	City	Project Name	in lakhs)	от	sc	ST	Total	от	sc	ST	Total	от	sc	ST	Total	Installment No.	Release No.	ОТ	sc	ST	Total
1	Baghmara	BLIC New Construction Baghmara (7C17801539011968) (1729501977801539BP01)	315.00	0	0	210	210	0	0	200	200	0.00	0.00	12.00	12.00	1	2	0.00	0.00	108.00	108.00
2	Jowai	BLIC New Construction Jowai Phase 11 2018-19 (7C17801545011966) (1729901996801545BP02)	121.50	0	0	81	81	0	0	79	79	0.00	0.00	47.40	47.40	1	2	0.00	0.00	0.00	0.00
3	Resubelpara	BLIC NEW CONSTRUCTION 2018-19 (7C17801537014893) (1729401970801537BP01)	315.00	0	0	210	210	0	0	210	210	0.00	0.00	30.60	30.60	1	2	0.00	0.00	95.40	95.40
4	Shillong	BLIC New Construction Phase 11 2018-19 (7C17801544011964)(1729801989801544BP03)	82.50	0	0	55	55	0	0	54	54	0.00	0.00	31.20	31.20	1	2	0.00	0.00	1.20	1.20
5	Tura	BLIC New Construction Tura 2018-19 (7C17801536011967) (1729301965801536BP02)	600.00	12	0	388	400	11	0	388	399	4.80	0.00	194.40	199.20	1	2	1.80	0.00	38.40	40.20
6	Williamnagar	BENEFICIARY LED INDIVIDUAL HOUSE CONSTRUCTION NEW CONSTRUCTION PHASE-II WILLIAM NAGAR 2018-19 (7C17801538011958) (1729401974801538BP02)	33.00	0	0	22	22	0	0	22	22	0.00	0.00	13.20	13.20	1	2	0.00	0.00	0.00	0.00
	1	Grand Total	1467.00	12	0	966	978	11	0	953	964	4.80	0.00	328.80	333.60			1.80	0.00	243.00	244.8



Annexure for release of 1st installment in 07 BLC(E) projects of Meghalaya approved in 43rd CSMC held on 25.02.2019 State Name: Meghalaya, Financial Year: 2023-24, Attachment ID: EATTACHAL1720232502201900017, File No.: Meghalaya 43rd CSMC BLC (E), Budget Head: 3601.06.789.17.02.35 (SC), Annexure Attachment Date: 09/08/2023 No. of Beneficiary as per MIS Entry as on To be released as 1st installment (Rs. in Already Released 1st Installment (Rs. in lakhs) **Installment Details** DPR 09.08.2023 lakhs) Central Share (Rs. in S.No City **Project Name** lakhs) Installment Release ОТ SC ST Total OT SC ST Total OT SC ST Total OT SC ST Total No. No. BLIC ENHANCEMENT BAGHMARA 2018-19 (7D17801539001291)(Baghmara 1729501977801539BP02) 25 25 0 0 24 0.00 0.00 8.40 8.40 0.00 0.00 6.00 6.00 BLIC Enhancement Ph 11 Jowai 2018-19 (7D17801545001289)(2 Jowai 1729901996801545BP03) 42.00 28 28 27 0.00 0.00 16.20 16.20 0.00 0.00 0.00 0.00 Beneficiary Led Individual Construction Enhancement Phase 1 Nongpoh 2018-19 (7D17801542001283)(1729701985801542BP02) Nongpoh 67.50 45 45 0.00 0.00 23.40 23.40 0.00 0.00 3.00 3.00 BLIC Enhancement Phase 1 2018-19 (7D17801540001287)(Nongstoin 1729601980801540BP02) 54.00 36 36 0 34 0.00 0.00 20.40 20.40 0.00 0.00 0.00 0.00 BLIC Enhancement Resubelpara Phase 1 2018-19 (7D17801537001288)(1729401970801537BP02) Resubelpara 148.50 0.00 0.00 0.00 0.00 0.00 0.00 59.40 59.40 BLIC Enhancement phase 11 2018-19 (7D17801544001286)(Shillong 1729801989801544BP04) 6 30.00 20 20 0.00 0.00 10.20 10.20 0.00 0.00 1.80 1.80 BLIC ENHANCEMENT PH-1 (7D17801536001594)(1729301965801536BP03) 7 Tura 249.00 154 166 11 1 148 4.20 0.00 55.80 60.00 2.40 0.60 33.00 36.00 **Grand Total** 628.50 407 419 11 1 396 11 1 4.20 0.00 134.40 138.60 2.40 0.60 103.20 106.20



Annexure for release of 1st installment in 09 BLC(N) (out of 15 projects) projects of Meghalaya approved in 44th CSMC held on 28.06.2019

State Name: Meghalaya, Financial Year: 2023-24, Attachment ID: EATTACHAL1720232806201900016, File No.: 44th CSMC Meghalaya BLC(N), Budget Head: 3601.06.789.17.02.35 (SC), Annexure Attachment Date: 09/08/2023

S.No	City	Project Name	Central Assistance (Rs.	_		DPR	as per			Entry a .08.202		Alread	ly Released 1s	t Installment (Rs	. in lakhs)	Installmen		To be released as 1st installment (f				
		- roject reme	in lakhs)	от	sc	ST	Tota	ОТ	sc	ST	Total	от	sc	ST	Total	Installment No.	Release No.	ОТ	sc	ST	Total	
1	Baghmara	BLIC NEW CONSTRUCTION BAGHMARA 2019-20 (7C17801539015693) (1729501977801539BP03)	240.00		2 2	15	5 16	2	2 2	155	159	0.00	0.00	23.40	23.40	1	2	1.20	1.20	69.60	72.0	
2	Jowai	BLIC NEW CONSTRUCTION JOWAI 2019- 20 (7C17801545015776) (1729901996801545BP04)	138.00		0 (9	2 9	2 (0	89	89	0.00	0.00	34.80	34.80	1	3	0.00	0.00	18.60	18.6	
3	Mairang	BLIC NEW CONSTRUCTION MAIRANG 2019-20 (7C17801541015597) (1729601982801541BP02)	370.50		0 (24	7 24	7 (0	247	247	0.00	0.00	144.60	144.60	1	3	0.00	0.00	3.60	3.6	
4	Nongpoh	BLIC NEW CONSTRUCTION NONGPOH 2019-20 (7C17801542015723) (1729701985801542BP03)	876.00		0 0	58	4 58	4 (0	515	515	0.00	0.00	244.80	244.80	1	3	0.00	0.00	64.20	64.2	
5	Nongstoin	BLIC NONGSTOIN NEW CONSTRUCTION 2019-20 (7C17801540015849) (1729601980801540BP03)	1147.50		0 0	76	5 76	5 (0	762	762	0.00	0.00	456.60	456.60	1	3	0.00	0.00	0.60	0.6	
6	Resubelpara	BLIC NEW CONSTRUCTION RESU 2019-20 (7C17801537015699) (1729401970801537BP03)	147.00		0 0	9	8 9	3 (0	98	98	0.00	0.00	55.80	55.80	1	2	0.00	0.00	3.00	3.0	
7	Shillong	BLIC NEW CONSTRUCTION SHILLONG 2019-20 (7C17801544015790) (1729801989801544BP05)	43.50		0 0	2	9 2	9 0	0	29	29	0.00	0.00	17.40	17.40	1	3	0.00	0.00	0.00	0.0	
8	Tura	BLIC TURA NEW CONSTRUCTION 2019-20 (7C17801536015589) (1729301965801536BP04)	75.00		0 0	5	5	0	0	46	46	0.00	0.00	25.80	25.80	1	3	0.00	0.00	1.80	1.8	
9	Williamnagar	BLIC NEW CONSTRUCTION WILLIAM NAGAR 2019-20 (7C17801538015719) (1729401974801538BP03)	66.00		0 0	4	4 4	1 (0	44	44	0.00	0.00	26.40	26.40	1	3	0.00	0.00	0.00	0.0	



Annexure for release of 1st installment in 06 BLC(E) (out of 15 projects) projects of Meghalaya approved in 44th CSMC held on 28.06.2019

State Name: Meghalaya, Financial Year: 2023-24, Attachment ID: EATTACHAL1720232806201900018, File No.: Meghalaya 44th CSMC BLC(E), Budget Head: 3601.06.789.17.02.35 (SC), Annexure Attachment Date: 09/08/2023

			_	No. of		eficiary OPR	as per	N		ntry a 08.202		Already F		st Installme (hs)	ent (Rs. in	Installment	Details	To be rel	eased as 1 in la		nent (R
S.No	City	Project Name	Central Assistance (Rs. in lakhs)	от	sc	ST	Total	ОТ	sc	ST	Total	ОТ	sc	ST	Total	Installment No.	Release No.	ОТ	sc	ST	Total
1	Jowai	BLIC ENHANCEMENT JOWAI 2019-20 (7D17801545001665) (1729901996801545BP05)	52.50	0	0	35	35	0	o	35	35	0.00	0.00	19.80	19.80	1	3	0.00	0.00	1.20	1.2
2	Mairang	BLIC ENHANCEMENT 2019-20 MAIRANG (7D17801541001664)(1729601982801541BP03)	193.50	0	0	129	129	0	0	129	129	0.00	0.00	77.40	77.40	1	3	0.00	0.00	0.00	0.0
3	Nongpoh	BLIC ENHANCEMENT 2019-20 NONGPOH (7D17801542001663) (1729701985801542BP04)	42.00	0	0	28	28	0	o	23	23	0.00	0.00	9.00	9.00	1	2	0.00	0.00	4.80	4.8
4	Nongstoin	BLIC ENHANCEMENT NONGSTOIN 2019- 20 (7D17801540001668) (1729601980801540BP04)	177.00	0	0	118	118	0	0	117	117	0.00	0.00	70.20	70.20	1	3	0.00	0.00	0.00	0.0
5	Resubelpara	BLIC ENHANCEMENT RESU 2019-20 (7D17801537001667) (1729401970801537BP04)	33.00	0	0	22	22	0	0	19	19	0.00	0.00	4.20	4.20	1	2	0.00	0.00	7.20	7.2
6	Shillong	BLIC ENHANCEMENT SHILLONG 2019-20 (7D17801544001666)(1729801989801544BP06)	31.50	0	1	20	21	0	1	19	20	0.00	0.60	10.20	10.80	1	3	0.00	0.00	1.20	1.2
		Grand Total	529.50	0	1	352	353	0	1	342	343	0.00	0.60	190.80	191.40			0.00	0.00	14.40	14.4



O-17024/139/2023-BUDGET SECTION-MoHUA (60/21)

Government of India
Ministry of Housing & Urban Affairs
(Budget Section)

Nirman Bhawan, New Delhi, dated the 12th September, 2023.

To,

The Controller of Accounts
Ministry of Housing & Urban Affairs,
Nirman Bhawan,
New Delhi

Sub: Re-appropriation of funds for PMAY(U) Scheme from Non- functional to Functional Head under Demand No.60 (2023-24) – Ministry of Housing & Urban Affairs - Reg.

Sir,

I am directed to convey the sanction of Competent Authority for re-appropriation of funds from Non-functional MH–2552–North Eastern Areas (Revenue Section/ voted) to Functional MH-3601-Grant-in Aid (Revenue Section/ voted) under Demand No. 60 (2023-24) — Ministry of Housing & Urban Affairs to release the Central Assistance to State Government of Meghalaya under PMAY-U as per details given below:

Demand No.60 - M/o Housing and Urban Affairs (2023-24)

(Rs. in thousands)

From	1	То						
Heads		Amount	Heads	Amount				
	B.E.			* .				
MH: 2552 – North			MH: 3601-Grants-in-Aid					
Eastern Areas			to State Governments					
00.331-Urban Housing - Other		Sec. 1	06- Centrally Sponsored Schemes					
Grants(Minor Head)			101-Central Assistance/					
03-Pradhan Mantri Awas Yojana (Urban)			Share 31-Pradhan Mantri Awas					
01-Assistance To NE			Yojana (Urban)					
States Govts For PMAY (U)			02-Assistance To NE States For PMAY					
03.01.35- Grants for Creation of Capital Assets	4000000	540	31.02.35- Grants for Creation of Capital Assets	540				

MH: 2552 – North			MH: 3601-Grants-in-Aid	
Eastern Areas	150		to State Governments	
			06- Centrally Sponsored	
00-			Schemes	
24			06.789- Special	
00.789- Special			component plan for	
component plan for			Schedule Caste	
Schedule Caste	,			
(Minor Head)			17- Urban Housing -	
			Other	
70-Pradhan Mantri			Grants	
Awas Yojana (Urban)			Granes	
, was rejana (erban)			02- Assistance To NE	
01-Assistance To NE			State Govts For Pradhan	
States Govts. For			Mantri Awas Yojana	
PMAY (U)			a.itii / tiras Tojana	
rivial (0)			17.02.35- Grants for	
70.01.35- Grants for			Creation of Capital	180
	1500000	180	Assets	
Creation of Capital			A33Ct3	
Assets	- 1			
MH: 2552 – North			MH: 3601-Grants-in-Aid	
Eastern Areas			to State Governments	
			06- Centrally Sponsored	
00-			Schemes	
			06.796- Scheduled Tribe	
00.796- Scheduled			Component	
Tribe Component				
(Minor Head)			17- Urban Housing -	
			Other	
73-Pradhan Mantri			Grants	
Awas Yojana (Urban)			02- Assistance To NE	
			State Govts For Pradhan	
01-Assistance To NE			Mantri Awas Yojana	
States Govts. For				
PMAY (U)		V	17.02.35- Grants for	
	1000000	52200	Creation of Capital	52200
73.01.35- Grants for			Assets	
Creation of Capital				
Assets				2000 E
Total		52920	Total	52920

Reasons: -

- (a) Funds are meant for re-appropriated to functional heads to meet expenditure on projects / schemes for the development of North Eastern Areas and Sikkim.
- (b) Funds to the tune of Rs. 529.20 lakh [Rs. 5.40 lakh (other than SC/ST component) + Rs. 1.80 lakh (SC component) + Rs. 522.00 lakh (ST component)] are required for releases of Central Assistance under PMAY-U to the State Govt. of Meghalaya for additional attached beneficiaries of 15 BLC (New) and 13 BLC (Enhancement) project.
- 2. This issues with the concurrence of JS &FA vide Note122 dated 23.8.2023 and approval of Secretary (HUA) vide Note-128 dated 29.8.2023.

Yours faithfully,

(Pinki Pandey)

Under Secretary (Budget) Tel. No.23063302

Copy to:

- 1. Controller of Accounts, M/o HUA, Nirman Bhawan, New Delhi
- 2. Under Secretary (HFA-I), M/o HUA
- 3. Pr. AO, M/o HUA
- 4. PAO(Sectt.), M/oHUA
- 5. Sanction folder (2 copies)